

FINK ROSNER ERSHOW-LEVENBERG, LLC

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Fink Rosner Ershow-Levenberg LLC COVID-19 Policy

To our FRE-L clients, families and friends:

In light of the COVID-19 situation, our firm will be open for business on a limited basis for the foreseeable future. All client conferences will be done via telephone, FaceTime or other non-in person conferencing method. If this is your first conference with the firm, it is critical that you fill out and email or fax the questionnaire filled out as soon as possible prior to the conference. Please also fill out the attached credit card information form so that we can place payment without the need for checks or cash.

During this difficult time, we encourage everyone to have (or update) at least basic estate planning documents: a Durable Power of Attorney, Health Care Power of Attorney/Living Will or Proxy, and Last Will and Testament. To facilitate this, we will be having “drive up” signings at our assigned Fink Rosner Ershow-Levenberg parking spaces along the side of the building whenever a document requires a notarized signature. Please call us when you have parked and we will come out to you (with washed hands) with documents ready to sign. We will not share pens; you will simply keep the ones you use. After documents are signed, a staff member will scan them to our system and promptly mail them to you.

We encourage all clients to share documents via electronic means, such as emailed PDF scan or Dropbox, as well as mail and fax. If you have documents that you must drop off, we will have a drop off box outside of our office. Anything that you need to discuss with a staff member can thereafter be handled via telephone conference or email.

As we’re sure you are aware by now, all of these precautions are designed to minimize personal contact and protect our vulnerable populations. As Elder Law attorneys, we must think first of our clients and the larger senior citizen and disabled populations. We appreciate your understanding and look forward to speaking with you.